

Dear Kelly Pipe Customers,

Our Headquarters, Branch Offices, Distributions Centers and Pipe Yards will remain open at this time. Keep in mind that those staff that can work remotely will remain safely at home.

Our thoughts are with everyone affected by the Coronavirus. Throughout this rapidly evolving situation, the health and safety of all remains our top priority. We've are committed to health and safety of our staff, vendors, suppliers and customers. We have implemented our HSE plan across our organization that includes health and safety protocols that will allow us to continue to serve you. Below you'll find the latest information on steps we're taking to support our commitment to keeping everyone safe and operations up and running.

- Social/Physical Distancing – avoid large gatherings, maintain a gap of six feet or more when interacting with others.
- Customers picking up at our facilities, including truck drivers will be asked the following two questions and are required to wear a mask covering their mouth and nose:
 - 1) Are they experiencing flu-like symptoms?
 - 2) Have they been near someone diagnosed with COVID-19?

If the answer to either question is Yes the visitor will be asked to leave the facility.

- Visitors to our offices are not allowed inside until further notice.
- No children are allowed at our facilities.
- Office and will call areas are being cleaned daily but hand washing after touching communal touch points such door knobs, handles, light switches, handrails, etc. is strongly recommended.
- Additional restrictions and closure may occur with short notice so you are encouraged to confirm location specific operating hours and requirements before picking up. Location contact information can be found at <http://kellypipe.com/find-a-location/>.